



Northumberland County Council

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We The Trustees of the Longhoughton Community and Sports Centre Trust

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number NPR/10

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description
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Westfield Park, Park Road, Longhoughton.
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Post town	Alnwick	Postcode	NE66 3JH
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Telephone number at premises (if any)	
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Non-domestic rateable value of premises	£13,750
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Part 2 – Applicant details

Daytime contact telephone number	
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E-mail address (optional)	
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Housing and Public Protection Service

Licensing, Northumberland County Council, Stakeford Depot, East View, Stakeford,
Northumberland, NE62 51R

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Current postal address if different from premises address			
Post town		Postcode	

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? Yes

If not, from what date do you want the variation to take effect?

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

The variations that are proposed are as follows:

- To amend the opening time from 09.00 to 08.00 Monday to Sunday.
- To amend the licensed start time for all licensable activities (except the supply of alcohol) from 10.00 to 08.00 Monday to Sunday.
- To amend the licensed hours for the sale of alcohol from 17.00 to 23.00 Monday to Friday and 12.00 to 23.00 Saturday and Sunday, to 10.00 to 23.00 Monday to Sunday.
- To amend the area that is licenced for the sale and consumption of alcohol to include some parts of the Centre grounds around the Centre building. The attached plan identifies this area.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

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Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment (Please see guidance note 3) Please tick all that apply

- | | |
|---|---|
| a) plays (if ticking yes, fill in box A) | Y |
| b) films (if ticking yes, fill in box B) | Y |
| c) indoor sporting events (if ticking yes, fill in box C) | Y |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | N |
| e) live music (if ticking yes, fill in box E) | Y |
| f) recorded music (if ticking yes, fill in box F) | Y |
| g) performances of dance (if ticking yes, fill in box G) | Y |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | N |

Provision of late night refreshment (if ticking yes, fill in box I) N

Supply of alcohol (if ticking yes, fill in box J) Y

In all cases complete boxes K, L and M

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A

Plays Standard days and timings (please read guidance note 8)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	Y
				Outdoors	N
Day	Start	Finish		Both	N
Mon	08.00	23.00	<u>Please give further details here</u> (please read guidance note 5)		
Tue	08.00	23.00			
Wed	08.00	23.00	<u>State any seasonal variations for performing plays</u> (please read guidance note 6)		
Thur	0800	23.00			
Fri	08.00	23.00	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	08.00	23.00			
Sun	08.00	23.00			

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B

Films Standard days and timings (please read guidance note 8)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 4)</u>	Indoors	Y
				Outdoors	N
				Both	
Day	Start	Finish	<u>Please give further details here (please read guidance note 5)</u>		
Mon	08.00	23.00			
Tue	08.00	23.00	<u>State any seasonal variations for the exhibition of films (please read guidance note 6)</u>		
Wed	08.00	23.00			
Thur	08.00	23.00	<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 7)</u>		
Fri	08.00	23.00			
Sat	08.00	23.00			
Sun	08.00	23.00			

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C

Indoor sporting events Standard days and timings (please read guidance note 8)			<u>Please give further details</u> (please read guidance note 5)
Day	Start	Finish	
Mon	08.00	23.00	
Tue	08.00	23.00	<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6)
Wed	08.00	23.00	
Thur	08.00	23.00	<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 7)
Fri	08.00	23.00	
Sat	08.00	23.00	
Sun	08.00	23.00	

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D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 5)		
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

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E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	Y
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5) Most performances will be indoors. There may be occasional outdoor performances in association with a limited number of celebrations and open days. <u>State any seasonal variations for the performance of live music</u> (please read guidance note 6) Outdoor events are likely to be summer time. <u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Mon	08.00	23.00			
Tue	08.00	23.00			
Wed	08.00	23.00			
Thur	08.00	23.00			
Fri	08.00	23.00			
Sat	08.00	23.00			
Sun	08.00	23.00			

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F

Recorded music Standard days and timings (please read guidance note 8)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	Y
Day	Start	Finish	Please give further details here (please read guidance note 5) Most performances will be indoors. There may be occasional outdoor performances in association with a limited number of celebrations and open days.		
Mon	08.00	23.00			
Tue	08.00	23.00	State any seasonal variations for the playing of recorded music (please read guidance note 6) Outdoor events are likely to be summer time.		
Wed	08.00	23.00			
Thur	08.00	23.00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 7)		
Fri	08.00	23.00			
Sat	08.00	23.00			
Sun	08.00	23.00			

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G

Performances of dance Standard days and timings (please read guidance note 8)			Will the performance of dance take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	Y
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5) Most performances will be indoors. There may be occasional outdoor performances in association with a limited number of celebrations and open days.		
Mon	08.00	23.00			
Tue	08.00	23.00			
Wed	08.00	23.00			
			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6) Outdoor events are likely to be summer time.		
Thur	08.00	23.00			
			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Fri	08.00	23.00			
Sat	08.00	23.00			
Sun	08.00	23.00			

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H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<p><u>Please give further details here</u> (please read guidance note 5)</p>		
Wed					
Thur			<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 6)</p>		
Fri					
Sat			<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 7)</p>		
Sun					

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Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 5)		
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

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J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption – please tick (please read guidance note 9) We have provided a plan showing where alcohol can be purchased and consumed. This defines the 'premises' but includes an area outside the building but within our site.	On the premises	Y	
Day	Start	Finish		Off the premises	<input type="checkbox"/>	
				Both	<input type="checkbox"/>	
Mon	10.00	23.00	State any seasonal variations for the supply of alcohol (please read guidance note 6)			
Tue	10.00	23.00				
Wed	10.00	23.00				
Thur	10.00	23.00		Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 7)		
Fri	10.00	23.00				
Sat	10.00	23.00				
Sun	10.00	23.00				

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).

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L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6)
Day	Start	Finish	
Mon	08.00	23.30	
Tue	08.00	23.30	
Wed	08.00	23.30	
Thur	08.00	23.30	
Fri	08.00	23.30	
Sat	08.00	23.30	
Sun	08.00	23.30	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

The variations that are proposed are as follows:

- To amend the opening time from 09.00 to 08.00 Monday to Sunday.
- To amend the licensed start time for all licensable activities (except the supply of alcohol) from 10.00 to 08.00 Monday to Sunday.
- To amend the licensed hours for the sale of alcohol from 17.00 to 23.00 Monday to Friday and 12.00 to 23.00 Saturday and Sunday, to 10.00 to 23.00 Monday to Sunday.
- To amend the area that is licenced for the sale and consumption of alcohol to include some parts of the Centre grounds around the Centre building. The attached plan identifies this area.

Please tick as appropriate

- I have enclosed the premises licence Y
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

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M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

In respect of the sale of alcohol we will strictly limit the sales and consumption to the area shown on the Plan.

b) The prevention of crime and disorder

c) Public safety

d) The prevention of public nuisance

e) The protection of children from harm

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Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee: or Y
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable. Y
- I understand that I must now advertise my application. Y
- I have enclosed the premises licence or relevant part of it or explanation. Y
- I understand that if I do not comply with the above requirements my application will be rejected. Y

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	21 st August 2022
Capacity	COMPANY SECRETARY, TRUSTEE (D), DIRECTOR.

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent (please read guidance note 14). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)			
Post town		Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

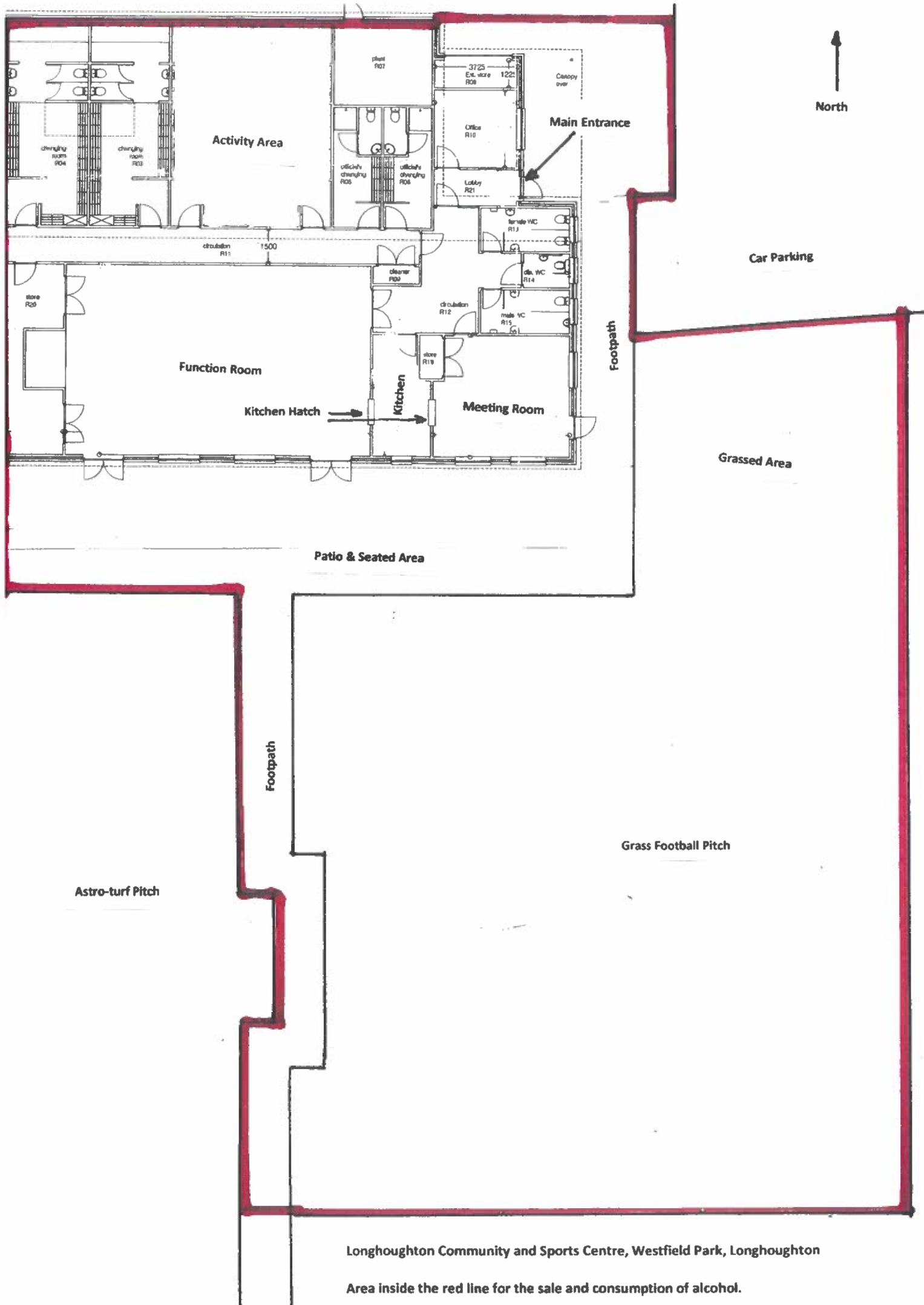
This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.

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Longhoughton Community and Sports Centre, Westfield Park, Longhoughton
 Area inside the red line for the sale and consumption of alcohol.

LONGHOUGHTON COMMUNITY AND SPORTS CENTRE TRUST

STATEMENT TO SUPPORT THE APPLICATION TO VARY THE PREMISES LICENCE.

The Longhoughton Community and Sports Centre is the village hall for Longhoughton. It is a registered charity and Company limited by guarantee. The site consists of the main building set in 3.7 hectares which incorporates two turf pitches, an astro-turf pitch and a children's play area. The Centre main purpose is to hire out its facilities to residents and community organisations or any other organisations. This purpose means that there are a whole range of uses for the Centre which include the following:

- Marriage receptions
- Christenings
- Funeral wakes
- Celebrations of all types including birthday parties.
- Social gatherings including films, plays or sporting events.
- Conferences
- Workshops & Presentations
- Meetings of various sorts including business meetings, parish council meetings and others.
- Indoor sporting events such as bowling
- Dancing practice.
- Craft classes and craft groups
- Music events and practice
- Exercise classes such as pilates, yoga and seated exercise.
- Dog shows (held outside in the grounds)
- Sale of work and exhibitions.
- Football parties and groups
- Fairs, fetes garden parties, funfairs, festivals and jubilees all involving indoor and outdoor space.

Several of the above uses may involve the sale of alcohol inside the building or outside the building. **However, it has to be understood that the sale of alcohol is not a main activity of the Centre but an incidental activity that takes places with some uses.** Therefore there is no fixed bar where alcohol is sold. On the occasions when alcohol is sold it may be from the kitchen hatches, or from a table set up for this purpose in or outside the building. Outside the tables may be located within a marquee or overhead cover of some sort for protection from the weather. The Centre does not have any facilities for serving draught beer so the sale that does take place will be from cans or bottles. We would like the sale and consumption of alcohol to take place within the red lined area shown on the attached plan.

The existing Premises Licence does limit the sale of alcohol to within the Premises. This does restriction does impinge upon some of our users especially those part outdoor activities such as fairs, fates , festivals and jubilees. In the case of the Queen's Jubilee held on 05.06.22 a special TEN licence had to be obtained.

Adrian Hinchcliffe
Secretary, Longhoughton Community and Sports Centre Trust
07.08.22

